

From: Mike Hill, Cabinet Member for Community Services  
Amanda Honey, Corporate Director for Customer & Communities

To: Communities Cabinet Committee – 18 September 2013

Subject: Customer & Communities Directorate & Portfolio Financial Monitoring  
2013/14

Classification: Unrestricted

**Summary:** The Cabinet Committee is asked to note the first quarter's full budget monitoring report for 2013/14 reported to Cabinet on 16 September 2013.

**Recommendation:** The Communities Cabinet Committee is asked to note the revenue and capital forecast variances from budget for 2013/14 for the Customer & Communities Directorate & Portfolio based on the first quarter's full monitoring to Cabinet.

## 1. Introduction

This is a regular report to this Committee on the forecast outturn for Customer & Communities Directorate & Portfolio.

## 2. Background

2.1 A detailed quarterly monitoring report is presented to Cabinet, usually in September, December and March and a draft final outturn report in either June or July. These reports outline the full financial position for each portfolio together with key activity indicators and will be reported to Cabinet Committees after they have been considered by Cabinet. These quarterly reports also include financial health indicators, prudential indicators, the impact on revenue reserves of the current monitoring position and staffing numbers by directorate. In the intervening months a mini report is made to Cabinet outlining the financial position for each portfolio. The first quarter's monitoring report for 2013/14 is attached.

2.2 The attached relevant annex from the Cabinet report is presented in the pre-election portfolio format. The Cabinet Member for Finance and Procurement is currently assessing the resource implications of mapping the information to the post-election portfolio structure, in light of the current change programme. An update on this position will be reported verbally at this meeting.

## 3. Recommendation

The Communities Cabinet Committee is asked to note the revenue and capital forecast variances from budget for 2013/14 for the Customer & Communities Directorate & Portfolio based on the first quarter's full monitoring to Cabinet.

#### **4. Contact details**

Report Author

Kevin Tilson

Customer & Communities Directorate Finance Business Partner

01622 696136

[kevin.tilson@kent.gov.uk](mailto:kevin.tilson@kent.gov.uk)